



MANDALA  
THEATRE COMPANY



# Technical Company Stage Manager

APPLICATION PACK



# Job Description

Mandala Theatre Company is looking for a Technical Company Stage Manager to support their Arts Council funded production of 'Though This Be Madness' written by Avaes Mohammad and directed by Yasmin Sidhwa. To find out more about the production, please see the information included in this pack.

As Technical Company Stage Manager you will:

- Adapt the book and create technical riders for the production.
- Assist in rehearsals.
- Record, download and run sound in rehearsals.
- Liaise with venues to ensure they have all the technical information they need and that all our technical requirements will be met.
- Setup and get out the staging and sound equipment for performances (with assistance from the rest of the company).
- Run the show during performances.
- Assist venue technician with pre-rig and focussing of lights and ensure sound and light are ready for the show to run.
- Undertake any other reasonable duties at the request of the Artistic Director.
- Be responsible for driving the tour van to and from venues and to accommodation as well as and planning routes to and from venues and accommodation



# Engagement Dates

Venue	Date	Number of Performances	Confirmed/Expected
<b>September-November 2021</b>			
<b>REHEARSALS -</b>			
<b>Oxford City of Oxford College</b>	Wednesday 1st - Tuesday 7th September	(Day Off Sunday 5th September)	Confirmed
Oxford Playhouse Studio	Wednesday 8th - Saturday 11th September Tech 8th September	5 shows; x4 evening; x1 matinee	Confirmed
The Mill Arts Centre, Banbury	Thursday 16th & Friday 17th September Tech Wednesday 15th September	x2; Evening;	Confirmed
Oxfordshire Schools Tour 1	Monday 20th -Wednesday 22nd & Friday 24th September	x4-8; Matinee	Confirmed
The Hat Factory, Luton	Thursday 23rd September Tech 23rd Sept morning	x1; Evening	Confirmed
Oxfordshire Schools Tour 2	Monday 11th - Wednesday 13th & Friday 15th October	x4-8 performances; x1 or 2 schools per day.	Confirmed
Oxfordshire Youth Staff Awayday	Thursday 14th October	x1; Morning	Confirmed
Belgrade Theatre, Coventry	Wednesday 20th - Friday 22nd October Tech 19th October daytime	x3; Evening	Confirmed
The Loco Club, Bristol	Thursday 4th & Friday 5th November	x2; Evening	Expected
Venue, London	Wednesday 17th - Friday 19th November	x3; Evening and matinee	TBC
Mayflower Studio, Southampton	Monday 15th & Tuesday 16th November	x2; Matinee & Evening	Expected



# Person Specification

## Essential qualities, skills and experience:

- Excellent oral and written communication skills.
- Ability to create risk assessments and write up show notes.
- Competent programming and using Q-lab and Mac OS, and NOMAD lighting software to operate light and sound.
- Experience working with a variety of lighting boards and sound desks including older models.
- Knowledge of theatre scenery, safe rigging and staging equipment.
- Proven experience working with production budgets.
- A full, clean UK driving licence.
- Professional, presentable and a team player.
- Ability to work well under pressure on multiple tasks.
- Excellent organisational and time-management skills.
- Awareness of Health and Safety issues relating to equipment and materials.

## Desirable qualities, skills and experience:

- Experience working as a Company Stage Manager for a touring production.
- Equivalent of 4 GCSE subjects at Grade C or above.
- Experience of lighting design.
- Experience of sound design.



# Employment terms

Responsible to	Artistic Director
Remuneration	Fee of £500 per week (based on ITC rates) plus accommodation, travel and per diems
Hours	Variable
Contract type	Fixed term
Start date	1 September 2021

# How to apply

Please send a CV to: [admin@mandalatheatres.co.uk](mailto:admin@mandalatheatres.co.uk)

In-line with our ethos, we actively encourage applications from individuals with an ethnically diverse background and/or identifying as female. Appointments will always be made on merit.

Please use "Company Technical Stage Manager Application" as the email subject.

If shortlisted, you will be invited to a Zoom interview. We will ask all shortlisted candidates if there are any reasonable adjustments we can make ahead of interview.

We welcome questions and encourage applicants to email [admin@mandalatheatres.co.uk](mailto:admin@mandalatheatres.co.uk) for an informal conversation about the role.

Please note that the terms of employment are subject to change in line with the latest COVID-19 regulations and guidance received by venues and partners. We are recruiting with an optimistic outlook but may be forced to amend or cancel our programme at any time.



# About Mandala

Established in 2015, Mandala Theatre Company uses the power of performance and creativity to change young lives, connect people, and build communities that foster social justice to influence social, systemic, and policy change. We give a voice to those whose stories are not heard and make them visible, co-creating with young people with lived experience of these stories to produce professional theatre that tours nationally and internationally.

We provide training and pathways for young people and artists through employment, creative training programmes, productions and placements that build self-esteem, raise aspirations, and showcase their wealth of talent. Audiences are encouraged to engage in dialogue with our productions through question & answer sessions, panel debates, educational workshops or residencies.

**To find out more about Mandala, visit our website: [mandalatheatre.co.uk](http://mandalatheatre.co.uk)**



# About the production

Though this be Madness is the 3rd part of our trilogy Place, Identity and Belonging building on a successful ACE funded Castaways Tour, which resulted in a national 17-city tour in 2018

Plugged into headphones - a world of spoken word, music, podcasts and rap that underscores their lives. Tachia, Cass and Mickey have ended up outside the mainstream, labelled, boxed in. Can they escape this life and find a way out or will they get drawn into the dangers lurking, waiting to pounce on the vulnerable and isolated?

Though this be Madness unravels what is happening to young people in relation to education, exclusion, criminal exploitation and too often, research reveals, an exclusion to prison pipeline. "42% of those in British prisons were excluded from school as children". Our story examines what is happening in our education and prison systems when "Pupils excluded from school at 12 are four times as likely as other children to be jailed as adults". What is happening to children from the poorest families or those who are 'Cared for' when they are four times more likely to be excluded from school?

You can watch a trailer for the show here: <https://bit.ly/3gfzAIE>

